

**Pillsbury Free Library Board of Trustees  
Tuesday December 17, 2019 Meeting Minutes**

Present: Michael Simon, Judy Pellettieri, James Zablocki, Ralph Parsons, David Bates, Rhonda St. James,;  
Library Director: Nancy Ladd;  
Absent: Teresa Hathaway, Sherry Colfer, Mary Pelkey (alternate)

Meeting began at 7:00 PM.

This evening the Board experimented with projecting reports on a screen.

**1. Recording Secretary's Report: David Bates**

- "Accountant" was changed to "bookkeeper" in section two.
- "Personal" was changed to "personnel" in section two.
- Numbering and minor typographic errors were corrected.

**Minutes from the last meeting were approved as amended**

**Motion: Judy Pellettieri**

**Second: Jim Zablocki**

**Approved as amended**

**2. Treasurer's Report / Finance Committee Report: Ralph Parsons**

Ralph reviewed budgeted and expended funds for the year with the Board.

Ralph reviewed the draft budget for 2020 with the Board.

The Board discussed the annual appeal and how to thank donors. The online donation button is now up and running on the Library website. A new color printer will be needed next year and a vacuum cleaner may be needed.

Rhonda St. James reported that she handled two pieces of correspondence - a thank you to the Kearsarge area Chamber of Commerce for a Google Chromecast, and a thank you letter to our first online donor.

**Treasurer's report was accepted into the minutes.**

**Motion: David Bates**

**Second: Judy Pellettieri**

**Accepted into record**

**Motion to adopt the 2020 budget as presented, and to request an additional \$3017.82 from the Town to cover a projected budget shortfall.**

**Motion: Rhonda St. James**

**Second: Jim Zablocki**

**Approved**

**3. Building and Grounds Committee Report: Michael Simon**

Nancy has applied for an approval from the NH Arts Council so that artisan Jamie Morgan can repair the stained glass window.

Michael signed a proposal from DDMI to engage them for our HVAC report and recommendations.

LCHIP responded that the monitoring report submitted to them looks fine.

#### **4. Programs and Publicity: Judy Pellettieri**

Judy explained that planning is continuing for the upcoming suffrage events in 2020. A promoted Town Read of *Why They Marched* by Susan Ware is suggested. An Early Literacy Parent Informational Night and a Mental Health presentation were both discussed.

Nancy noted that there is a NH Library event with the presidential candidates happening in January, and suggested that the Board consider whether it should be live streamed at the Library.

#### **5.. Library Director's Report: Nancy Ladd**

Nancy reviewed the library statistics and upcoming events with the Board.

#### **6. Old Business**

The NH Library Association's Sustainable Libraries resolution was discussed. The Board discussed incorporating the items in the resolution, as well as the changing role of libraries, into the rewrite of the Library's section of the Town master plan. The old master plan section relating to the Library will be reviewed at the January meeting.

#### **7. New Business**

The Board reviewed pending legislation related to libraries to be considered in 2020.

Meeting adjourned at 9:07 PM.

Next meeting to be held on Tuesday, January 21st at 7:00 PM.

Respectfully Submitted,

David Bates,  
Recording Secretary